

Brendan P. Kelly

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Education

MARIST COLLEGE, POUGHKEEPSIE, NY

Pursuing Bachelor of Science in Computer Science
GPA: 3.0/4.0

2016 - Present
Anticipated May 2020

BERGEN CATHOLIC HIGH SCHOOL, ORADELL, NJ

National Art Honors Society, National History Honors Society

2012 - 2016

Work Experience

MARIST COLLEGE - Post Office Staff

January, 2018 - Present

- Interact with students and faculty to provide efficient processing of mail and packages
- Deliver interdepartmental mail and other mail to buildings around campus to ensure operations
- Sort and processed incoming mail

Preferred Pools Management, Bergenfield, NJ - Lifeguard, Manager

Summers 2018

- Managed chemical levels present in various pools around Bergen County in order to guarantee cleanliness
- Ensured safety and comfort of pool patrons
- Interacted with local regulatory bodies, such as Pool Boards and Homeowners Associations

MARIST COLLEGE - Special Events Staff

September, 2017- January, 2018

- Controlled crowds entering and exiting the arena to ensure safety
- Interacted with event attendees to provide information and assistance
- Assisted in the breakdown and cleaning of areas for future events

KELLY, KELLY, MAROTTA & TUCHMAN, Maywood, NJ - General Office and IT Support

Summer 2017

- Organized files for storage
- Created digital file records to provide more streamlined access to old case files
- Repaired broken and malfunctioning computers
- Created social media presence

BERGEN CATHOLIC HIGH SCHOOL, Oradell NJ - Assistant Technical Support

Summer 2015

- Re-imaged computers and assisted with computers repairs

NEW MILFORD SWIM CLUB, New Milford, NJ - Lifeguard and Office Assistant

Summers 2012-2016

- Enforced rules of the swim club to assure patron safety
- Administered first aid and emergency assistance to patrons in need
- Took membership cards and allowed entry into the pool
- Answered Phones and ensured all issues and concerns were addressed by the appropriate party

Languages

Python. Java. Javascript. Node.js. HTML. CSS. BootStrap. Jade. Git

Projects

Groundhog Log

-Node.js based application designed to track groundhogs around the Marist campus using device GPS location.

Awards

Eagle Scout, 2016